SRI LANKA STATE PLANTATIONS CORPORATION

For Head Office – Colombo, Matale, Kandy, Haldummulla and Galle Estates

REGISTRATION OF SUPPLIERS - 2027

Applications are invited for the Supply / Purchase of Goods, Services and Products required for the Head Office of the Corporation, Estates and institutions situated in Matale, Kandy, Haldummulla and Galle areas from reputed local suppliers, service providers and buyers who wish to register with Sri Lanka State Plantations Corporation for year 2027.

A. Goods and Equipment	
No.	**Classification**
01	Office Stationery, A4 Paper, Calculators, Carbon Papers and other Office Consumables
02	Office Furniture – Iron, Aluminium and Wooden Furniture
03	Computers, Laptop, Printers and Photocopiers, Toners, Telephones ERP and other Software and Information Technology Equipment
04	Office Electrical and Electronic Equipment, Electric Fans, CCTV System, Air Conditioners and Spare Parts, Public Addressing System and other Electrical Equipment
05	Vehicle Batteries, Tyres, Tubes and Vehicle Spare Parts
06	Chemicals, Fertilizer and Weedicides (registration with Fertilizer Secretariat / Relevant Authority as per the rules and regulations is mandatory)
07	Tea Packaging Materials – Container Sacks, Paper Bags, Metalized Bags, Cellophane, Aluminium Foil Bags, Nylon Bags and other packing materials
08	Printing Materials and Printing Services – Bags used for packing tea of the corporation, Annual Reports, Bill Books, Order Books, Ticket Books, Check roll, Field Books, Master Sheets and other printed materials
09	Machinery, Equipment and spare parts for the Tea Factories and other factories
10	Agricultural Equipment – Hand Equipment, Pruning and Maintenance Equipment, Cultivation and Processing Equipment, Agricultural Sprayers and Harvesting Equipment
11	Tea Plants, Coffee Plants, Arecanut Plants, Sera Plants and other relevant plants
12	Firewood for tea Factories – For Komara and Kelebokka Tea Factories
B. Supply of Services	
No.	**Classification**
13	Corporation's Tea Packing Services – Packing of 50g and 100g and Tea Bags
14	Repairing and Maintenance of Air Conditioners and supply of spare parts
15	Information Technological Services – CCTV, Computers, Networking, Computer Maintenance, Printing and Photocopying Services
16	Repairing of Vehicles, Tinkering and Painting, Vehicle Seats /Cushioning and Fixing Services
17	Cleaning Services
18	Tea supplying and related Services
19	Transport Services
20	Local Courier Services
21	Drinking Water Supplying Services
22	Insurance Services
23	Office Interior Completion Services – Interior Work, Partition, Sand Blasting, File Racks, Carpeting, Wiring etc. CIDA Registration / Grading are mandatory when required for such services
24	Surveying and Levelling Services
25	Pest Control Services – Mosquitoes, Rats, Termites and other pests
26	Electrical, Plumbing Services
27	Supply of Office Uniforms, Safety Garments and T-Shirts
28	Masonry, Building Maintenance and Painting – For Estates in Kandy area
29	Repairing, Maintenance and Technical Services of Tea Factory Machinery
C. Registration of Buyers	
No.	**Classification**
30	Timber – Gandies, Eucalyptus, Red Gum and other kinds of Timber
31	Scrap materials – Motor Vehicle Scrap Parts, Tea Factory Scrap Items and other Scrap Materials
32	Minor Export Crops – Cinnamon, Cardamoms, Coffee and other crops
33	Refused Tea (Sweepings)
34	Green Tea Leaves
35	Latex

Method of Applying

1. Separate applications should be submitted by institutions and individuals wishing to register as Suppliers and Buyers for year 2027 for each classified item above.

2. Applications for registration may be obtained from the Procurement Division of Head Office on submission of the receipt obtained from the Cashier of Sri Lanka State Plantations Corporation upon payment of a non-refundable application fee of Rs. 1,000.00 between 9.00 a.m. and 4.00 p.m. on working days of the week. Application may also be downloaded from **slspc.lk** official website and if downloading the relevant fee should be credited to Account No. 046100240000933 maintained at 1st City Branch of People's Bank and the reason for depositing should be clearly mentioned as "Registration of Suppliers and Buyers - 2027".

3. Following documents should be submitted with the perfected application.
   - Business Registration Certificate / Company Registration Certificate
   - Relevant License, Permits, Certificates, Registration Certificate relevant to the business field
   - Information relevant to VAT Registration
   - Information relevant to technical and professional qualifications with regard to the supply of goods or services
   - Information relevant to state or private institutions to which goods or services have been provided previously and the documentary proof of same
   - Other permits / licenses and registration certificates specially required for certain classified supplies / services.

4. Perfected application along with the relevant documents and the receipts obtained for the payment of fees should be enclosed in an envelope and the caption "Registration of Suppliers and Buyers – 2027" should be clearly mentioned on the left top corner of the envelope containing the application and may either be sent by registered post or by courier service addressed to "Chairman, Sri Lanka State Plantations Corporation, No. 257, Siri Dhamma Mawatha, Colombo 10" or the applicants may directly hand over the applications by calling over at the Procurement Division of the Head Office.

5. Sri Lanka State Plantations Corporation reserves the right to reject the Incomplete applications, applications without the required documents, and the applications without the special licenses / permits required for certain classified goods / services.

6. Applications for the Registration of Suppliers and Buyers for year 2027 will be received from 24.09.2026 until 01.12.2026.

Chairman,
Sri Lanka State Plantations Corporation,
No. 257, Siri Dhamma Mawatha,
Colombo 10.

For Inquiries:
Procurement Division – 011-4194879
Email: slspcpro@gmail.com